



Employment Opportunity — Qupanuaq, Arctic Children and Youth Foundation

## Inuit Child First Initiative Service Coordinator

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**Location:** Nunavut (Qikiqtani region)

**Hours:** Monday–Friday, 9:00 a.m. – 5:00 p.m.

**Status:** Full-time | One-year contract with 3-month probation period

**Salary:** \$127,644 (\$93, 636 base salary + \$16,008 NLA +\$18,000 Housing Stipend )

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### About Qupanuaq

Qupanuaq is a ICFI service coordination and advocacy hub for the Qikiqtaaluk region of Nunavut, operating under the Arctic Children and Youth Foundation. The Inuit Child First Initiative (ICFI) is a federal program committed to ensuring Inuit children can access the supports they need to thrive. Qupanuaq is part of how that commitment becomes reality — working alongside families to connect them with essential health, education, social, and cultural services, and the necessities of life.

We work across four areas:

**Service Coordination:** We provide individual navigation, advocacy, and ICFI funding support to foster strong and proud Inuit children and families.

**Programs:** When we identify recurring gaps, we partner with government, NGOs, and Inuit organizations to build high-impact, data-driven programs — from food security to mental health.

**Policy Advocacy:** We advocate for systemic change to eliminate service gaps for children and youth in Nunavut.

**Research:** In partnership with academic institutions, we evaluate ICFI-funded programs to build local, community-driven evidence for what works in child wellness.

### The Opportunity

As a Service Coordinator at Qupanuaq, you will work directly with Inuit children and families across the Qikiqtaaluk region — identifying needs, connecting families to essential services, and supporting them through the ICFI funding process. Reporting to the Manager of ICFI Service Coordination, you will serve as a trusted advocate and navigator, helping ensure every child has access to what they need to thrive. This role calls for a genuine commitment to community.

## **Key Responsibilities**

- Identify children with unmet needs and assist their families to secure access to needed services and supports comparable to those available to children living in other jurisdictions in Canada
- Nurture relationships across community-based programs and services; service providers; and Inuit, federal, provincial and territorial programs and services
- Ensure children receive quality and culturally appropriate health and social services and supports across all stages and levels of care
- Support data collection and analytical activities to better understand the scope of children's needs and nature of service gaps
- Complete intake assessments and care plans with families to assess needs of children, connect them with required services and follow-up to ensure needs are being met;
- Facilitate access to professionals for assessments or provide professional assessment services where/when required;
- Undertake follow-up with clients/families and key contacts to ensure the child is receiving and maintaining the services required;
- Ensure culture is reflected in care where Inuit people are treated with respect, compassion, and cultural understanding, and assist to build cultural competency within the region and broader health and social system.

## **What You Bring**

- Education in social work and/or equivalent professional experience preferred
- Knowledge of Inuit Qaujimajatuqangit Principles and Inuit societal values and willingness to creatively incorporate into work and workplace;
- Fluency in Inuktitut is an asset;
- Resilience and ability to handle difficult topics and high volume caseload;
- Strong professional ability, case management and service coordination experience;
- Good communication skills;
- Comfortable working in an unpredictable environment and around children and youth of all ages;
- Good computer skills and ability to keep caseload up to date;
- Lived experience as an Inuk is strongly valued
- Completion of an extensive criminal background check with vulnerable sector check

## **How to Apply**

Submit your application to: [jeneca@acyf.ca](mailto:jeneca@acyf.ca)  
Jeneca Fanjoy, Qupanuaq Director